



WEBINAR SERIES

Planning for a Successful 2023 Year End

November, 2023

Meet the team.



Anthony Villa
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*Director of
Marketing & Sales*



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Today you will learn:

1. Preparation Activities for a successful year end process
2. IRS Reporting Requirements
3. IRS Reporting Options
4. Borrower/ Loan Level/ & Property Information for 1098 and 1099's
5. Payable Vendor Information
6. Running Year End
7. IRS Reporting Process
8. Annual Statements

Before we begin, a few reminders.



Submit your
questions anytime.



We'll send you
the recording.



Complete the
survey.

Our agenda.

- ✓ How to Prepare for Year End
- ✓ Reviewing IRS Reporting Options and Requirements
- ✓ Reviewing Borrower, Loan Level and Property Information
- ✓ What happens at Year End
- ✓ IRS Reporting Process and Annual Statements

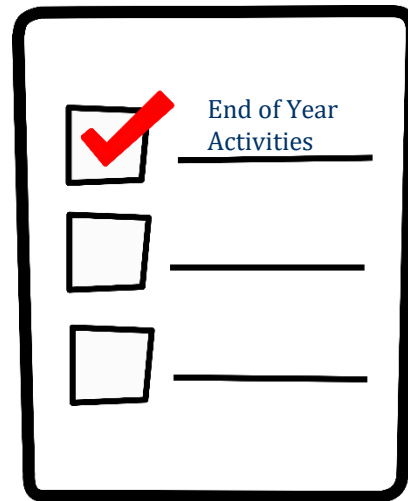
SECTION 1



YEAR END PREPARATION

Preparation Activities

- Obtain IRS Reporting Guidelines
 - Determine what is pertinent to your organization
 - www.irs.gov
Publication 1220 for 1098 and 1099 information
 - www.sovos.com
- Review Year End Jobstream
 - CMB112Y
- Consider testing prior to year end for 2023



www.irs.gov

← → ↻ 📄 irs.gov

☆ 📱 🗂️ 🖨️ 👤 ⋮

🇺🇸 An official website of the United States Government



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Helping people understand and
meet their tax responsibilities

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WWW.SOVOS.COM

- [Sovos.com/regulatory-updates/trr/irs-releases-publication-1220-for-tax-year-2023/](https://www.sovos.com/regulatory-updates/trr/irs-releases-publication-1220-for-tax-year-2023/)

SECTION 2

IRS Reporting
Information



IRS Reporting Information

- Review / Update IRS Reporting Information
 - Select IRS from Tools>Periodic Processing >IRS
 - IRS Reporting Information
- Transmitter Information
 - Transmitter Name & Address, Tax ID and Reporting Parameters
 - Exclusion Amounts
 - Reporting Late Charges
 - Backdated Transactions – what should be included
 - 1099 Backup Withholding Percentage

- Reporting Information
- Maintain 1099-C File
- Maintain 1099-A File
- 1099-INT Report
- Create/Update 1098 I
- Maintain 1098 File
- List 1098 File
- Create CONVEY Exp
- Create/Update GNMA
- Maintain GNMA 1041
- GNMA 1041 Report

1098 and 1099 Information

Reporting Year: 2023 Test File: NO (N)

Transmitter Name: YOUR COMPANY NAME

Street Address: YOUR COMPANY ADDRESS

City: BILLERICA State: MASSACHUSE (MA)

Zip Code: 01821 - 0000

Contact Name: TEST DEPT

Contact Phone: (978) 439-9000 Extension:

Control Method: NONE Tax ID #: 123456789

Adjust Prior Year's 1098 Amount for Backdated Trans: YES (Y)

Up to What Day: 02/15

Report Late Charge as Interest on the 1098: NO (N)

1099 Federal Withholding %: 24.000

Print on Laser: NO (N)

Exclusion Amounts (whole dollars)

1098: 600 1099-C: 600 1099-A: 600

1099-INT: 10 1099-MISC: 600

Bypass All Edits: NO (N)

OK

Cancel

Apply

Help

- Reporting Information
- [-] Maintain 1099-C File
- [-] Maintain 1099-A File
- [-] 1099-INT Report
- [-] Create/Update 1098 I
- [-] Maintain 1098 File
- [-] List 1098 File
- [-] Create CONVEY Exp
- [-] Create/Update GNMA
- [-] Maintain GNMA 1041
- [-] GNMA 1041 Report

1098 and 1099 Information

Reporting Year:
Test File:

Transmitter Name:

Street Address:

City:
State:

Zip Code: -

Adjust Prior Year's 1098 Amount for Backdated Trans:

Up to What Day:

Report Late Charge as Interest on the 1098:

1099 Federal Withholding %:

Print on Laser:

Print on Laser:

Exclusion Amounts (whole dollars)

1098: <input type="text" value="600"/>	1099-C: <input type="text" value="600"/>	1099-A: <input type="text" value="600"/>
	1099-INT: <input type="text" value="10"/>	1099-MISC: <input type="text" value="600"/>

Bypass All Edits:

- Reporting Information
 - Maintain 1099-C File
 - Maintain 1099-A File
 - 1099-INT Report
 - Create/Update 1098 I
 - Maintain 1098 File
 - List 1098 File
 - Create CONVEY Exp
 - Create/Update GNMA
 - Maintain GNMA 1041
 - GNMA 1041 Report

1098 and 1099 Information

Reporting Year: 2023

Test File: NO (N)

Transmitter Name: YOUR COMPANY NAME

Street Address: YOUR COMPANY ADDRESS

City: BILLERICA

State: MASSACHUSE (MA)

Zip Code: 01821 - 0000

Contact Name: TEST DEPT

Contact Phone: (978) 429-0000

Extension:

Exclusion Amounts (whole dollars)

1098: 600

1099-C: 600

1099-A: 600

1099-INT: 10

1099-MISC: 600

OK

Cancel

Apply

Help

Borrower or Title Holder Information

- PRIMARY BORROWER = Role Type of Primary Borrower (BORR)
 - Borrower TIN/SSN Number and Address is Used
 - Displayed on the Customer Information Tab
- TITLE HOLDER = Role Type of Title Holder (TITL)

Associated Name Roles

Name: Winston Landing

Inactive	Role Type	Sub-Role Type	Liability %
	BORROWER		.000000000000

Role Detail Information

Role Type: BORROWER (BORR) Inactive: ☐

Sub-Role Type:

Liability %: .000000000000

Liability \$: .00

Associated Name Roles

Name: Winston Landing

Inactive	Role Type	Sub-Role Type	Liability %
	BORROWER		.000000000000
	TITLEHOLDER		.000000000000
	TITLEHOLDER		.000000000000

Role Detail Information

Role Type: TITLEHOLDER (TITL) Inactive: ☐

Sub-Role Type:

Liability %: .000000000000

Liability \$: .00

OK Cancel Apply Help

Ready



Customer Info

Master Info

Pending Change Master/LIP

Deferred Revenue & Expenses

Holdbacks

Analysis & Reporting Info

- Associated Names
- Customer Info
- Document Distribution

Primary Borrower

Formatted Name/Address

Winston Landing
1777 Landing Highway
Claymont, DE 19703

Tax ID #: 75-7511111

Language: ENGLISH

Telephone#: 503-555-5555

Fax #:

Email:

Primary Contact:

Processing Information

Loan Name: Winston Landing

Short Name: Winston Landi

1098: YES (Y)

1098 Neg Am: ACCRUAL

IOE Withheld: NO (N)

Billing Address Type:

Billing Seq #:

Loan Address Mailing Type:

Employee ID: 00 0000000

Additional Loan ID:

Credit Bureau Processing Information

Transaction Type: DONT REPT (0)

Payoff Disposition: NOT PD OFF (0)

Acct Status 1st Month:

Acct Status 2nd Month:

Acct Status 3rd Month:



Customer Info

Master Info

Pending Change Master/LIP

Deferred Revenue & Expenses

Holdbacks

Analysis & Reporting Info

- Associated Names
- Customer Info
- Document Distribution

Inactive	Primary Borrower	Primary Contact	Name/Address Line 1	Name/Address Line 2
	Yes		Winston Landing	1777 Landing Highway
			WRT Corporation	1777 Landing Highway

Name/Address ID: 141

☒ Primary Borrower☐ Primary Contact☒ Include in Acct Search☐ Inactive

Formatted Name/Address

Winston Landing
1777 Landing Highway
Claymont, DE 19703

Doc Distribution: NO

Multiple Addresses: NO

Tax ID#: 75-7511111

Language: ENGLISH

Telephone#: 503-555-5555

Fax#:

Email:

Address Type:

Contact:

Relationship:

Start Date: 06/04/2014

End Date: 00/00/0000

Relationship End Reason:

Associated Name Roles

Inactive	Role Type	Sub-Role Type	Liability %	Liability \$
	BORROWER		.000000000000	

Role

Contact Information

Type of Contact Info	Description	Information

Property Address for 1098

STRATEGY CS - [Asset Management => 150075110 [USD] - Winston Landi]

File Edit Tools Additional Window Help

Property Description: (001) WINSTON LANDING I 145 KENSINGTON LANE CONVERSION IL # of Prop.: 1

Property | Op. Stmt. | Inspection | Rent Roll | Appraisal | Environmental | Liens

Collateral Type: COMMREL (CRE) Property Status: UNCHANGED (6) Eff Date of Status Change: 00/00/0000
 Collateral ID: 130 Loan Allocation %: 100.00000 Deceased Date: 00/00/0000
 Project Name: Allocated Loan Amt: .00 Client Collateral ID:
 Lien Position: Allocated Loan Amt @ Contribution: .00
 Allocated % of Loan @ Contribution: 100.00000 Appraisal Dte @ Cntrb: 00/00/0000
 Appraisal Value @ Contribution: .00

[Active] [All]

Trans ID	Account#	Inv#	Lead Trans ID	Participation %	Inv Current Balance	Prospectus Loan ID	IRP Prosup Ext	Prosup Ext	Property ID	IRP Street Ad
	150075110	100		000000000000	25,000,000.00					

Village will be used, if blank City or Town

Address/Location
 Prop Name: Winston Landing I
 Street #1: 145 Street Name #1: Kensington Lane
 Street #2: Street Name #2:
 Village: Winfield City/Town: CONVERSION (999)
 County: IL DUPAGE (IL2) State: ILLINOIS (IL) Zip: 60190-
 Country: Cross-Collateral Group:
 MSA/MD: 16984

Management
 Prop Mgr: Mgmt Cont. on Site: Mgmt Fee %: .000

General
 Measured In: MDX (M) Foreclosure Start Date: 00/00/0000 Gross Sq Ft: Ground Lease:

SECTION 3



PAYABLE VENDORS

Payable Vendors are for 1099 Information

- Vendors can be a payable vendor
 - Payable Vendor if 1099 Misc. Income(1099-NEC) is required to be reported to the Internal Revenue Service
- Payable Vendor File is PPYVEND
 - Query against PPYVEND file
 - Payee Name
 - Tax Identification #
 - Address Information

Payable Vendors

Vendor Maintenance

Saved to P: Drive

Vendor ID	Company Name	Contact	Address Line 1	Address Line 2	Address Line 3
0001	TriCity Corp				

Sys Info ID: X2 - Miscellaneous Other Vendors

Vendor ID: 0001

Company Name: TriCity Corp

Contact:

Address Line 1:

Address Line 2:

Address Line 3:

Address Line 4:

Telephone #: (000)000-0000

Fax #: (000)000-0000

Payable Information

Contact Information

Add

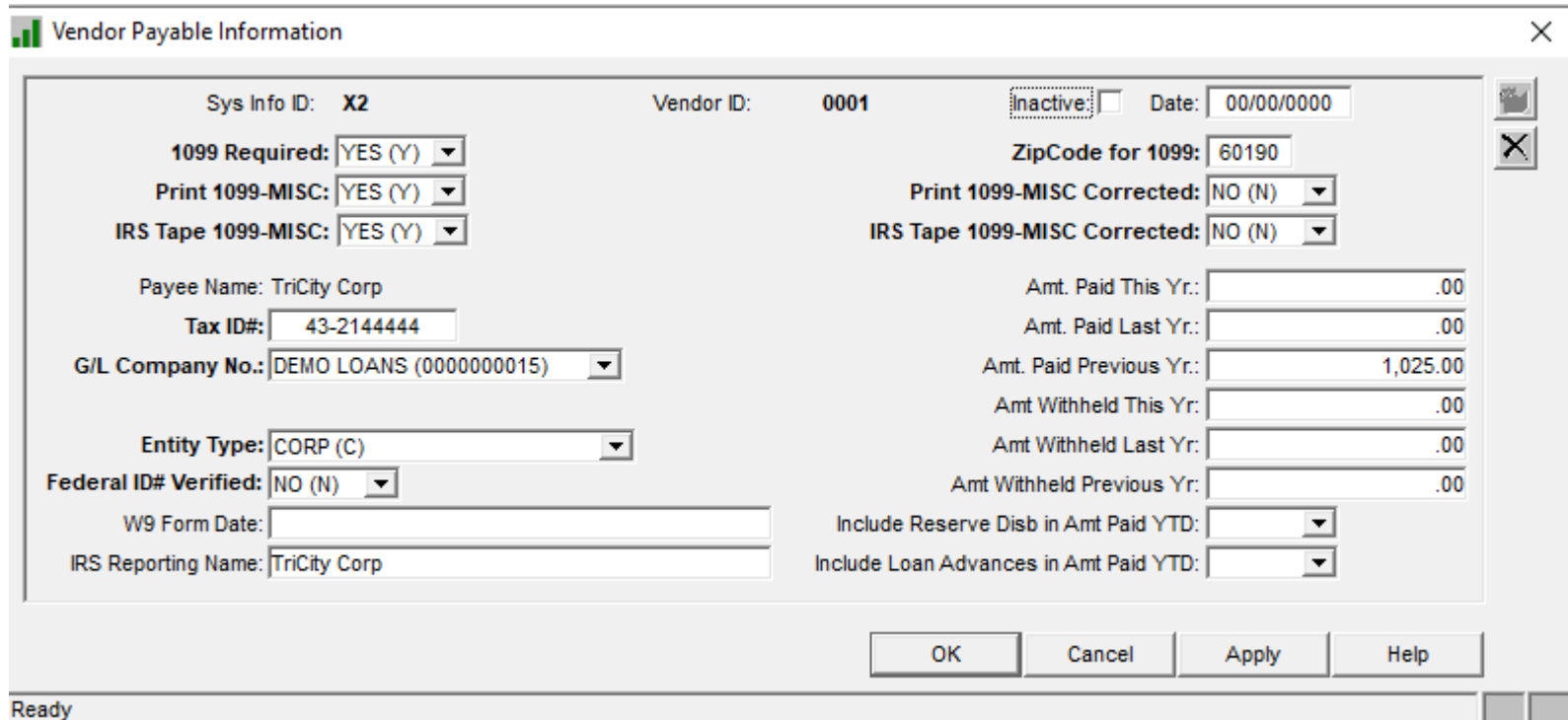
Delete

Select

OK Cancel Apply Help

Ready

Payable Vendor

A screenshot of a software window titled "Vendor Payable Information". The window contains various input fields for vendor data, organized into two main columns. The left column includes fields for Sys Info ID, Vendor ID, Inactive status, Date, 1099 Required, Print 1099-MISC, IRS Tape 1099-MISC, Payee Name, Tax ID#, G/L Company No., Entity Type, Federal ID# Verified, W9 Form Date, and IRS Reporting Name. The right column includes fields for ZipCode for 1099, Print 1099-MISC Corrected, IRS Tape 1099-MISC Corrected, and a series of fields for payment and withholding amounts (Amt. Paid This Yr., Amt. Paid Last Yr., Amt. Paid Previous Yr., Amt. Withheld This Yr., Amt. Withheld Last Yr., Amt. Withheld Previous Yr.). At the bottom right, there are two more fields: Include Reserve Disb in Amt Paid YTD and Include Loan Advances in Amt Paid YTD. The window has a standard Windows-style title bar with a close button (X) and a status bar at the bottom left showing "Ready".

Vendor Payable Information

Sys Info ID: **X2** Vendor ID: **0001** Inactive: ☐ Date: 00/00/0000

1099 Required: YES (Y) Print 1099-MISC: YES (Y) IRS Tape 1099-MISC: YES (Y)

ZipCode for 1099: 60190 Print 1099-MISC Corrected: NO (N) IRS Tape 1099-MISC Corrected: NO (N)

Payee Name: TriCity Corp Amt. Paid This Yr.: .00

Tax ID#: 43-2144444 Amt. Paid Last Yr.: .00

G/L Company No.: DEMO LOANS (0000000015) Amt. Paid Previous Yr.: 1,025.00

Entity Type: CORP (C) Amt. Withheld This Yr.: .00

Federal ID# Verified: NO (N) Amt. Withheld Last Yr.: .00

W9 Form Date: Amt. Withheld Previous Yr.: .00

IRS Reporting Name: TriCity Corp Include Reserve Disb in Amt Paid YTD: Include Loan Advances in Amt Paid YTD:

OK Cancel Apply Help

Ready

SECTION 4



WHAT HAPPENS
AT YEAR END

YEAR END

- Select Tools> Periodic Processing > Period End
 - Job Stream Maintenance
 - Select Year End Jobstream Radio Button
 - Review and Update make any necessary changes
 - CMB112Y must be present to reset YTD values and create the 2023 Year to Date File

- + Lockout
- + Job Stream Maintenance
- + Copy Saved Files to Tape
- + Day End Closing
- + Month End Closing
- + Quarter End Closing
- + Year End Closing
- + Annual Statements
- + Automatic Day End Processing

Job Stream Maintenance for

☐ Day End
 ☐ Month End
 ☐ Quarter End
 ☒ Year End

Program Name	Order	Description	Execute Program	Completed Successfully
CNMBFMTOFF	1	FILE MAINTENANCE -- OFF	Yes	
CMBSAVE1	2	SAVE ALL MORTGAGE FILES (MX.) ONTO DISKET	No	
CMB112Y	3	RESET Y-T-D FILEDS - BUILD 19XX AMOUNT PAID I	Yes	
CNMBSAVE2	4	SAVE ALL MORTGAGE FILES (MX.) ONTO DISKET	No	
CNMBFMTON	5	FILE MAINTENANCE -- ON	Yes	

Program Name: CNMBFMTOFF

Order: 1

Description: FILE MAINTENANCE -- OFF

Execute Program Y/N/S: Y

Completed Successfully Y:

OK

Cancel

Apply

Help

Running Year End

- Last Business day of the Year for 2023 is a SUNDAY
- Dayend Run on close of business for FRIDAY
 - G/L Voucher Date will be December 29, 2023
 - Process Through Date will December 31, 2023
 - Date Last Processed will be December 28, 2023

Running Year End

- Month End for December will run to close out the month
 - ASP Customers – contact ASP for any Special Processing Considerations
- Year End Run for 2023
- Once completed; ready for 2024

What occurs when Year End is processed?

- When 2023 year end is completed; STRATEGY is ready for processing to begin in 2024
- The Year to Date file is created
 - PYTD23
 - Year to Date information from 2023 will be moved to Prior YTD file
 - The PYTD23 file is the data source for year end statements, forms and notices
 - Year to Date amounts paid are reset to .00



SECTION 5

IRS REPORTING AND ANNUAL STATEMENTS



IRS Reporting



- After 2023 Year End has been completed and all preparation activities have been finished and or any backdated transactions have been entered
- This does not have to be completed on December 31st
- Start this process when you are ready to start the IRS Reporting
 - Check the IRS General Instructions for Certain Information for returns
 - Borrowers need to have their statements by January 31st

IRS Reporting Options

- Create 1098 Information
- List 1098 File
- Maintain 1098 File
- Maintain 1099A File
- Maintain 1099C File
- 1099 Interest Report
- Create Convey Export File (known as SOVOS)

1098 Information

- Mortgage interest (including points) and certain mortgage insurance premiums you received in the course of your trade or business from individuals and reimbursements of overpaid interest
- This form is issued to reflect eligible interest paid during the calendar year which may include backdated transactions

8181



VOID



CORRECTED

RECIPIENT'S/LENDER'S name, street address, city or town, state or province, country, ZIP or foreign postal code, and telephone no.

OMB No. 1545-1380

Form **1098**

(Rev. January 2022)

For calendar year
20 _____

Mortgage Interest Statement

Copy A

**For
Internal Revenue
Service Center**

File with Form 1096.

For Privacy Act
and Paperwork
Reduction Act
Notice, see the
**current General
Instructions for
Certain
Information
Returns.**

**11 Mortgage
acquisition date**

1 Mortgage interest received from payer(s)/borrower(s)

\$

2 Outstanding mortgage
principal

\$

3 Mortgage origination date**4** Refund of overpaid
interest

\$

5 Mortgage insurance
premiums

\$

6 Points paid on purchase of principal residence

\$

7 ☐ If address of property securing mortgage is the same
as PAYER'S/BORROWER'S address, check the box, or enter
the address or description in box 8.

8 Address or description of property securing mortgage (see
instructions)

RECIPIENT'S/LENDER'S TIN

PAYER'S/BORROWER'S TIN

PAYER'S/BORROWER'S name

Street address (including apt. no.)

City or town, state or province, country, and ZIP or foreign postal code

9 Number of properties securing the
mortgage**10** Other

Account number (see instructions)

Form **1098** (Rev. 1-2022)

Cat. No. 14402K

www.irs.gov/Form1098

Department of the Treasury - Internal Revenue Service

Do Not Cut or Separate Forms on This Page**— Do Not Cut or Separate Forms on This Page**

Create/Update
1098 File
List 1098 File
Maintain 1098 File

What is in the 1098 File

- Account Number
- Reporting Tax Year 2023
- 1098 Interest Amount
- Interest Paid for this Year but Received in a Prior Year
- General Ledger Company Number
- Subsidy/Buydown Amount and Prior Subsidy/Buydown Amount
- Points Collected at Closing
- Reimbursement of Overpaid Interest from a Prior Year

1098 Eligible Interest

- **Unscheduled Interest**
 - Interest Only payments
 - Interest Debits & Credits
- **Scheduled Interest**
 - Regular Payments
 - Interest payments within interest from and to dates
- **Scheduled Interest Paid Ahead**
 - Payment is not due until next year – 01/01/2024 payment was processed in 2023
 - STRATEGY considers Interest From and To Dates in the Receivable Record
 - Interest will be included through 01/15/2023 if payment is not due on the 1st of the month

1098 Eligible Interest

- Date of Payment to Date of Payment Loans (Payment types A &B)
Interest paid in the current tax year will be accumulated in the current reporting year
- If Subsidy = Yes and the Originator code is not 1 or 4, then the subsidy amount will be subtracted from the interest accumulated amount. If the Originator code is 1 or 4 all accumulated interest is reported
- Closing Points

1098 Eligible Interest for Negative Am

- Payment Type = Neg Am and 1098 = Yes
- Customer Information 1098 Neg Am
 - 'C' Interest will only be reported if paid
 - 'A' All Interest that has accrued will be reported

Payment Type:

Processing Information			
Loan Name:	<input type="text" value="Winston Landing"/>		
Short Name:	<input type="text" value="Winston Landi"/>	Billing Address Type:	<input type="text"/>
1098:	<input type="text" value="YES (Y)"/>	Billing Seq #:	<input type="text"/>
1098 Neg Am:	<input type="text" value="ACCRUAL"/>	Loan Address Mailing Type:	<input type="text"/>
IOE Withheld:	<input type="text" value="NO (N)"/>	Employee ID:	<input type="text" value="00 0000000"/>
		Additional Loan ID:	<input type="text"/>

Processing 1098's

- + Reporting Information
- + Maintain 1099-C File
- + Maintain 1099-A File
- + 1099-INT Report
- + Create/Update 1098 Information
- + Maintain 1098 File
- + List 1098 File
- + Create CONVEY Export File
- + Create/Update GNMA 1041 File
- + Maintain GNMA 1041 File
- + GNMA 1041 Report

Create/Update 1098
Information


STRATEGY will
create the 1098 file or
update the existing
file

This option can only
be run once

Creating the 1098 File

1098 Reporting: Create/Update Report File from Transaction History

Reporting Year (ccyy):



Message displayed if the
file already exists

The 1098 Report has already been run for the specified year because the Year End file (MS.IRSReporting Year (ccyy)) already exists. Processing cannot continue.

OK

Processing 1098's List 1098 File

- + Reporting Information
- + Maintain 1099-C File
- + Maintain 1099-A File
- + 1099-INT Report
- + Create/Update 1098 Information
- + Maintain 1098 File
- + List 1098 File
- + Create CONVEY Export File
- + Create/Update GNMA 1041 File
- + Maintain GNMA 1041 File
- + GNMA 1041 Report

List the IRS 1098 Reporting File

Account # (blank for all):

Reporting Year (blank for all):

G/L Company (blank for all):

Only Accounts with Points:

Sort by:

Processing 1098's

- **Maintain 1098 File**

- + Reporting Information
- + Maintain 1099-C File
- + Maintain 1099-A File
- + 1099-INT Report
- + Create/Update 1098 Information
- + **Maintain 1098 File**
- + List 1098 File
- + Create CONVEY Export File
- + Create/Update GNMA 1041 File
- + Maintain GNMA 1041 File
- + GNMA 1041 Report



1098 Detail

Reporting Year(ccyy): 2012

Account #: 200000001 CHARTER OAK A

Interest: 898,651.97

Subsidy Amount: .00

Prior Interest: .00

Prior Subsidy Amount: .00

G/L Company: MFS EXT LO (01)

Points: .00

Report 1098: YES (Y)

Reimbursed Interest: .00

Corrected 1098: NO (N)

Outstanding MTGE Prin: .00

Report Tape: YES (Y)

Loan Origination Date: 06/03/1998

Corrected Tape: NO (N)

Mortgage Premium: .00

Prop same as Borrower Address: NO (N)

Number of Properties:

Property Address: 9785 MONICA LANE

Property City, State, Zip: HARTFORD, IL

Property Description: CHARTER OAK APARTMENTS

Other:

OK

Cancel

Apply

Help

Processing 1099's


- STRATEGY generates the following data for the forms:
 - 1099- A Acquisition or Abandonment of Secured Property
 - 1099- C Cancellation of Debt
 - 1099- I Interest
 - 1099- NEC Non Employee Compensation

1099-A Acquisition or Abandonment of Secured Property

- Maintain 1099-A
- Transaction Types R1 and R2
 - R1 (Transfer of REO)
 - R2 (Transfer of REO Deed in Lieu)
 - Creates records in the extract program

- + Reporting Information
- + Maintain 1099-C File
- + Maintain 1099-A File
- + 1099-INT Report
- + Create/Update 1098 Information
- + Maintain 1098 File
- + List 1098 File
- + Create CONVEY Export File
- + Create/Update GNMA 1041 File
- + Maintain GNMA 1041 File
- + GNMA 1041 Report

1099-A

8080 <input type="checkbox"/> VOID <input type="checkbox"/> CORRECTED		OMB No. 1545-0877 Form 1099-A (Rev. January 2022) For calendar year 20 ____		Acquisition or Abandonment of Secured Property Copy A For Internal Revenue Service Center File with Form 1096. For Privacy Act and Paperwork Reduction Act Notice, see the current General Instructions for Certain Information Returns.
LENDER'S name, street address, city or town, state or province, country, ZIP or foreign postal code, and telephone no.		1 Date of lender's acquisition or knowledge of abandonment		
LENDER'S TIN	BORROWER'S TIN	2 Balance of principal outstanding \$		
BORROWER'S name		3 		
Street address (including apt. no.)		4 Fair market value of property \$		
City or town, state or province, country, and ZIP or foreign postal code		5 Check if the borrower was personally liable for repayment of the debt <input type="checkbox"/>		
Account number (see instructions)		6 Description of property		

Form **1099-A** (Rev. 1-2022) Cat. No. 14412G www.irs.gov/Form1099A Department of the Treasury - Internal Revenue Service



IRS



- Reporting Information
- Maintain 1099-C File
- Maintain 1099-A File
- 1099-INT Report
- Create/Update 1098 In
- Maintain 1098 File
- List 1098 File
- Create CONVEY Expo

Right Mouse
click

Reporting Year:2017

Account #	Currency Type	Name	Tax ID#	Balance of Principal Outstanding	Date of Lender Acquisition or Abandonment
-----------	---------------	------	---------	-------------------------------------	--



1099-A Extract



**Select OK to extract REO transfer information and Non-Cash Credit information for
loans with a hold code equal to the foreclosure code in System Control.
REO transfers will take precedence over Non-Cash transactions.**

**Note: Use the right mouse menu option to edit non-cash transactions if necessary.
This should be done prior to selecting OK to run the extract.**

OK

Cancel

Apply

Help

Save Changes & Exit

OK

Cancel

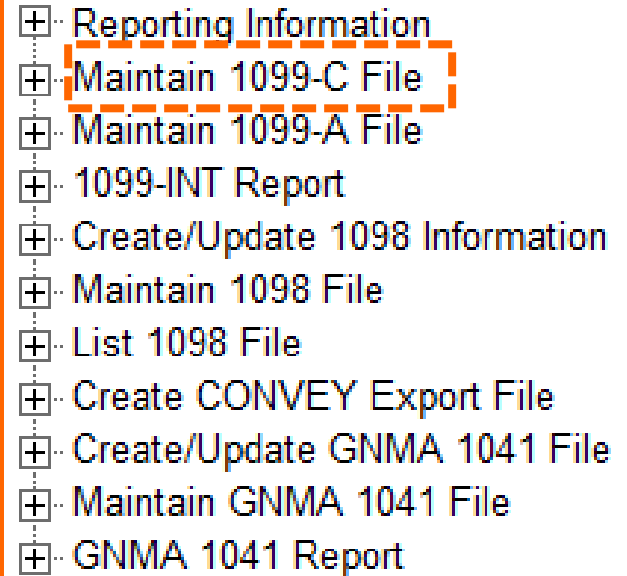
Apply

Help

Ready

1099-C Cancellation of Debt

- Maintain 1099-C
- Transaction Types W2
 - W2 (Write Off Debt Forgiveness)
 - Creates records in the extract program



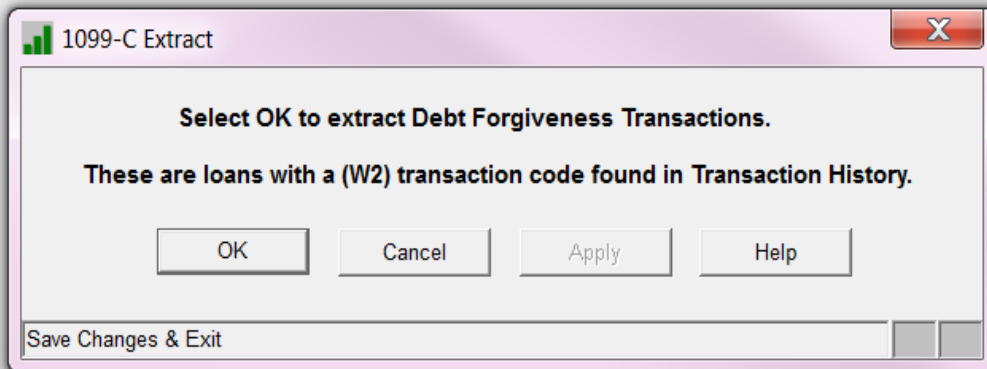
- + Reporting Information
- + Maintain 1099-C File
- + Maintain 1099-A File
- + 1099-INT Report
- + Create/Update 1098 Information
- + Maintain 1098 File
- + List 1098 File
- + Create CONVEY Export File
- + Create/Update GNMA 1041 File
- + Maintain GNMA 1041 File
- + GNMA 1041 Report

- [-] Reporting Information
 - [-] Maintain 1099-C File
 - [-] Maintain 1099-A File
- [-] 1099-INT Report
- [-] Create/Update 1098 In
- [-] Maintain 1098 File
- [-] List 1098 File
- [-] Create CONVEY Expo

Right Mouse
click

Reporting Year: 2017

Account #	Currency Type	Tax ID #	Name	Amount of Debt Canceled	Date Canceled	Bankruptcy
-----------	---------------	----------	------	-------------------------	---------------	------------



1099-C Extract

Select OK to extract Debt Forgiveness Transactions.

These are loans with a (W2) transaction code found in Transaction History.

Save Changes & Exit

1099-C

8585

☐ VOID

☐ CORRECTED

CREDITOR'S name, street address, city or town, state or province, country, ZIP or foreign postal code, and telephone no.		1 Date of identifiable event	OMB No. 1545-1424	Cancellation of Debt
		2 Amount of debt discharged \$	Form 1099-C (Rev. January 2022)	
		3 Interest, if included in box 2 \$	For calendar year 20 ____	
CREDITOR'S TIN	DEBTOR'S TIN	4 Debt description	Copy A For Internal Revenue Service Center File with Form 1096. For Privacy Act and Paperwork Reduction Act Notice, see the current General Instructions for Certain Information Returns.	
DEBTOR'S name		5 Check here if the debtor was personally liable for repayment of the debt <input type="checkbox"/>		
Street address (including apt. no.)				
City or town, state or province, country, and ZIP or foreign postal code				
Account number (see instructions)		6 Identifiable event code	7 Fair market value of property \$	

Form **1099-C** (Rev. 1-2022)

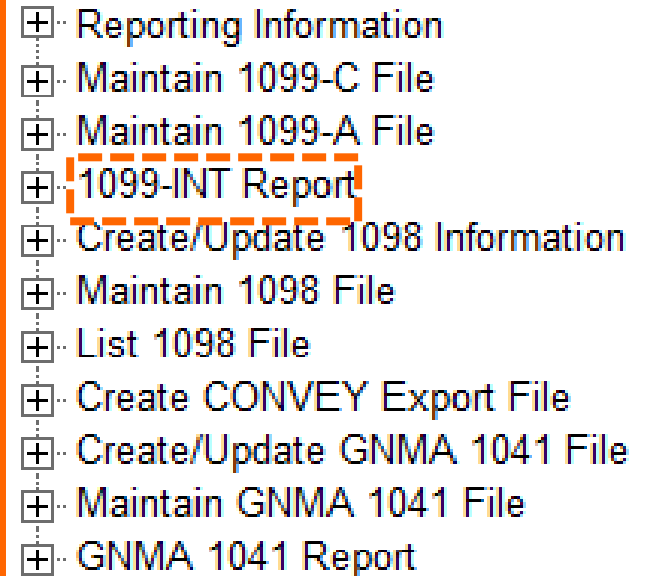
Cat. No. 26280W

www.irs.gov/Form1099C

Department of the Treasury - Internal Revenue Service

1099-INT Interest Income

- Reports amount of Interest Credited to Escrow during Calendar Year
- Information from PYTD23
- Print 1099 INT Report
 - Year end must be completed
 - List accounts that were paid interest on escrow
 - List accounts that had backup withholding
 - 1099 INT Report generated



- ⊞ Reporting Information
- ⊞ Maintain 1099-C File
- ⊞ Maintain 1099-A File
- ⊞ 1099-INT Report
- ⊞ Create/Update 1098 In
- ⊞ Maintain 1098 File
- ⊞ List 1098 File
- ⊞ Create CONVEY Expo
- ⊞ Create/Update GNMA
- ⊞ Maintain GNMA 1041 I
- ⊞ GNMA 1041 Report

Accounts with/without 1099 Forms

Lower Limit for Exclusion (INT): 10.00
Reporting Year: 2019



Use "Reporting Information" to change exclusion or year

OK

Cancel

Apply

Help

1099-NEC Non Employee Compensation

- Information is retrieved from the Miscellaneous Payable Vendor File
- Verify Payable Vendor Information via Query or Ad Hoc Reporting
- Export the Information

1099- NEC

7171

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☐ CORRECTED

PAYER'S name, street address, city or town, state or province, country, ZIP or foreign postal code, and telephone no.		OMB No. 1545-0116 Form 1099-NEC (Rev. January 2022) For calendar year 20 ____		Nonemployee Compensation
PAYER'S TIN	RECIPIENT'S TIN			
1 Nonemployee compensation \$				
RECIPIENT'S name		2 Payer made direct sales totaling \$5,000 or more of consumer products to recipient for resale <input type="checkbox"/>		Copy A For Internal Revenue Service Center File with Form 1096. For Privacy Act and Paperwork Reduction Act Notice, see the current General Instructions for Certain Information Returns.
Street address (including apt. no.)		3		
City or town, state or province, country, and ZIP or foreign postal code		4 Federal income tax withheld \$		
Account number (see instructions)	2nd TIN not. <input type="checkbox"/>	5 State tax withheld \$	6 State/Payer's state no. \$	
		7 State income \$		

Form **1099-NEC** (Rev. 1-2022)

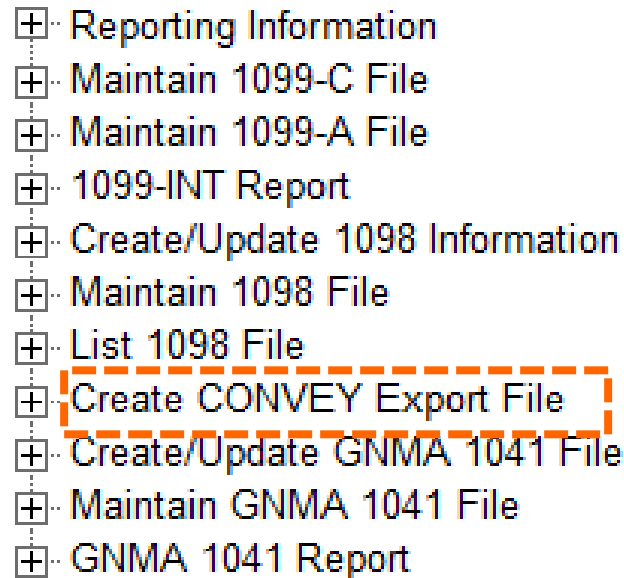
Cat. No. 72590N

www.irs.gov/Form1099NEC

Department of the Treasury - Internal Revenue Service

STRATEGY creates Interface Files

- Data files are created and can be used with Sovos
 - Used to report to IRS and print IRS Forms
 - Once files are created – download files to pc with TXT extension



A screenshot of a software menu with an orange border. The menu items are listed vertically, each preceded by a small icon of a square with a plus sign and a vertical line. The items are: Reporting Information, Maintain 1099-C File, Maintain 1099-A File, 1099-INT Report, Create/Update 1098 Information, Maintain 1098 File, List 1098 File, Create CONVEY Export File, Create/Update GNMA 1041 File, Maintain GNMA 1041 File, and GNMA 1041 Report. The item 'Create CONVEY Export File' is highlighted with a dashed orange rectangular box.

- ⊕ Reporting Information
- ⊕ Maintain 1099-C File
- ⊕ Maintain 1099-A File
- ⊕ 1099-INT Report
- ⊕ Create/Update 1098 Information
- ⊕ Maintain 1098 File
- ⊕ List 1098 File
- ⊕ Create CONVEY Export File
- ⊕ Create/Update GNMA 1041 File
- ⊕ Maintain GNMA 1041 File
- ⊕ GNMA 1041 Report

Interface Files

- PIPAYER – G/L Company Information
- PIRECIP – Borrower or Vendor Information
- PI1098 – Mortgage Interest (1098)
- PI1099A - Acquisition or Abandonment of Property (1099-A)
- PI1099C – Cancellation of Debt (1099-C)
- PI1099I – Interest Income (1099-INT)
- PI1099N – Non Employee Compensation (P1099-NEC)

- Reporting Information
- Maintain 1099-C File
- Maintain 1099-A File
- 1099-INT Report
- Create/Update 1098 Information
- Maintain 1098 File
- List 1098 File
- Create CONVEY Export File

Create the following CONVEY Interface Files

PIPAYER - G/L Company Information

PIRECIP - Borrower/Vendor Information

PI1098 - IRS 1098 Information

PI1099A - IRS 1099-A Information

PI1099C - IRS 1099-C Information

PI1099I - IRS 1099-INT Information

PI1099M - IRS 1099-MISC Information

Download these files to directory C:\CONVEY\IMPORT
with .TXT extension.



Run



Re-Run

OK

Cancel

Apply

Help

Annual Statements

- Access from Reports > Annual Statements
 - Select Run and input appropriate parameters for Annual Statements
- Summary Option
 - Summary Statements creates a one page notice which includes year end balances for principal, interest, escrow and late charges
 - Year End processing must be completed for 2023

Annual Statement

Report Parameters

Annual Statements

Statement Type: (1) ANNUAL

Statement Requirement Y or blank:

Report Type: (S) SUMMARY

From Date: 00/00/0000 To Date: 00/00/0000

Account #:

Account # (all): ALL

Company Name & Address:

Summary Year: 2023

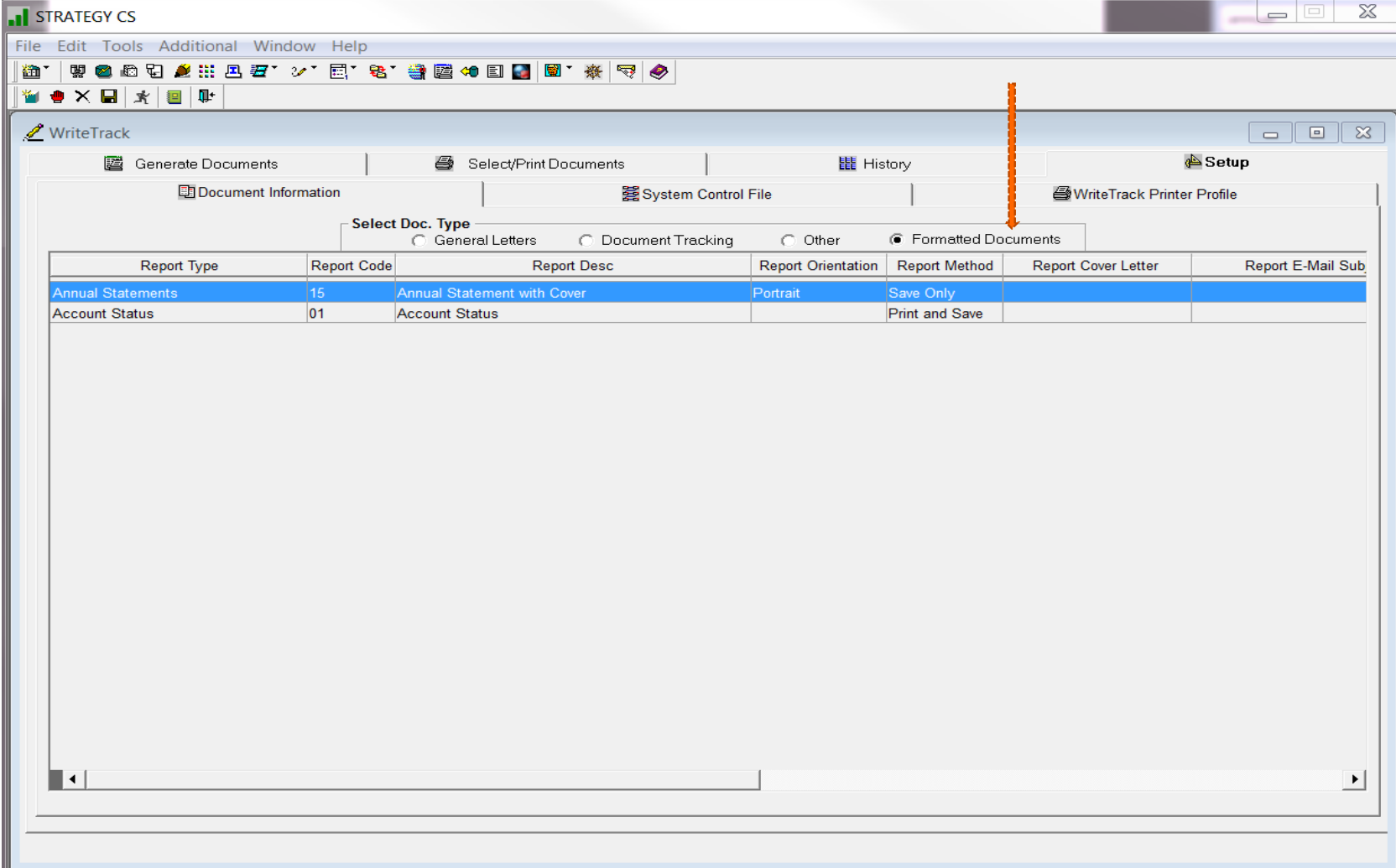
Wrap:

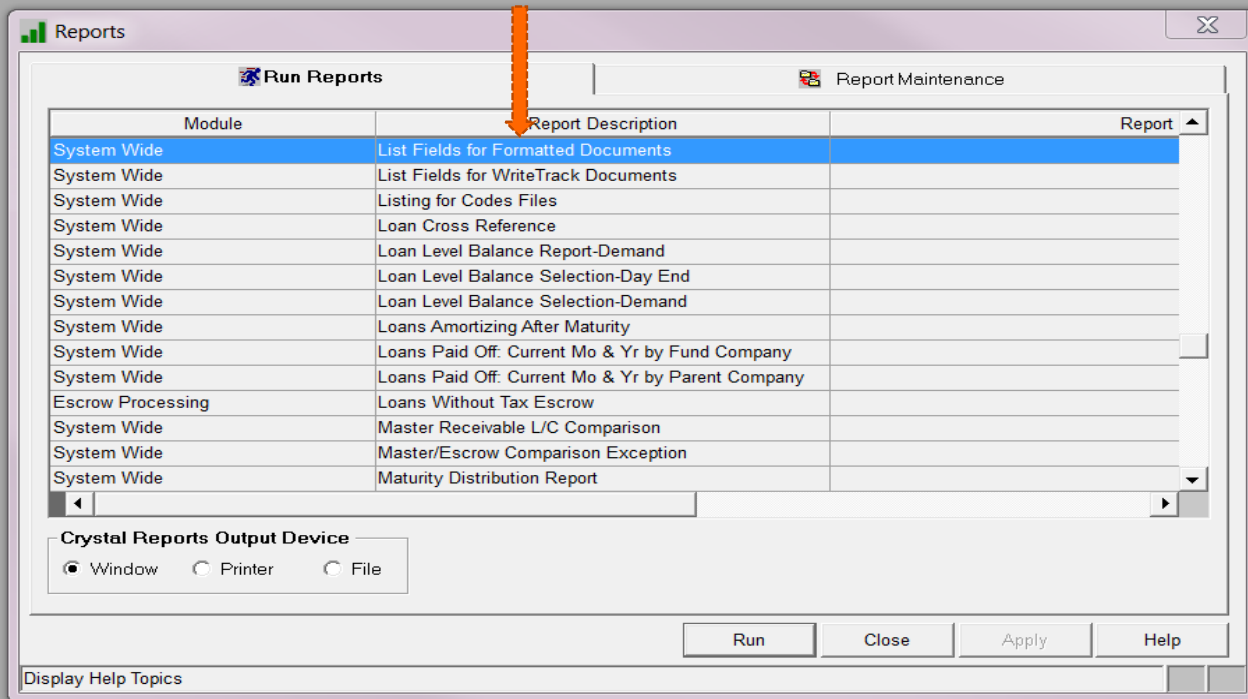
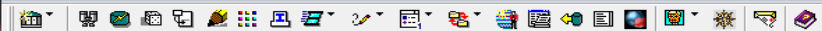
OK Cancel Help

Ready

Detailed Annual Statement PDF

- Formatted Documents PDF format
- Can be printed or emailed
- Capability to have a cover letter generated
- Ability to add a Logo on the Annual Statement
- Email can have formatted text for the body of the email





Create the Cover Letter

8 Suburban Park Drive, Unit #2, Billerica, MA 01821-3903
978.439.9000: Main Number 978.439.9068: Fax Number
www.mccrackenfs.com



October 18, 2019

«pladd1»

«pladd2»

«pladd3»

«pladd4»

«pladd5»

«pladd6»

**SAVE WORD Document as
.RTF type**

RE: Annual Loan Statement

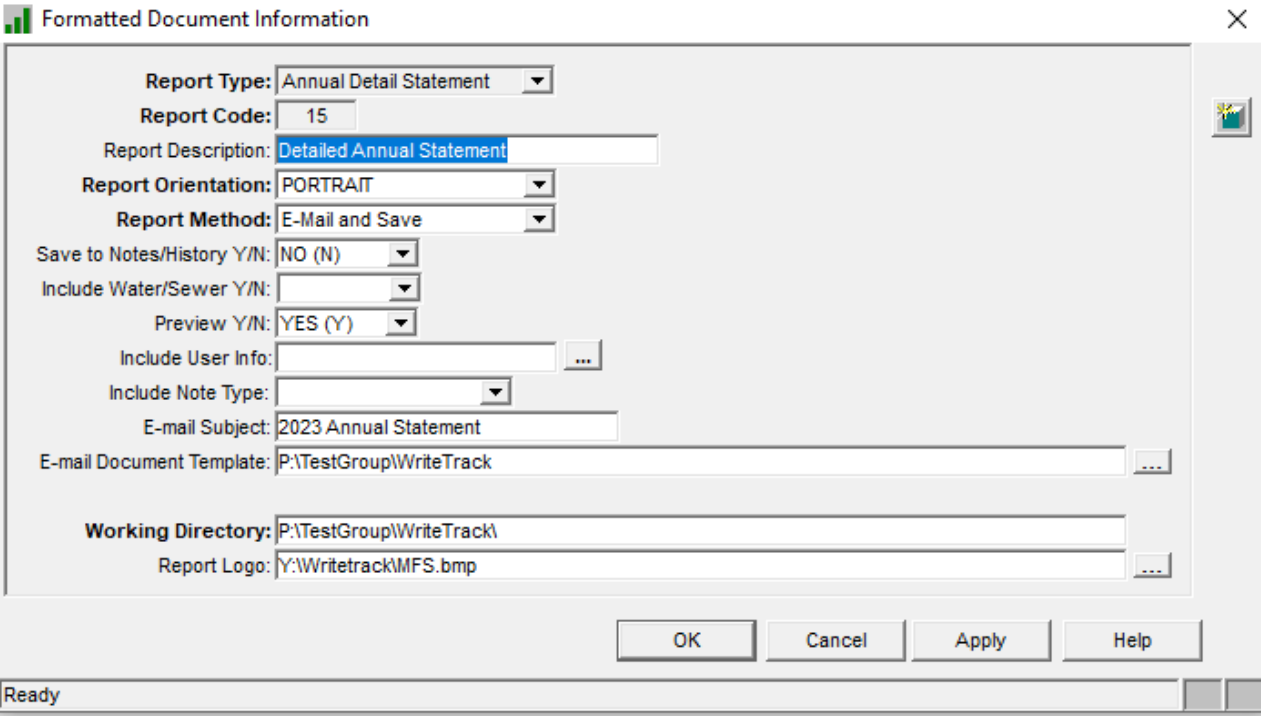
Attached please find your annual loan statement as requested. Please contact us if you should have any questions.

«pflname pflname»

«plttitle»

«plphone»

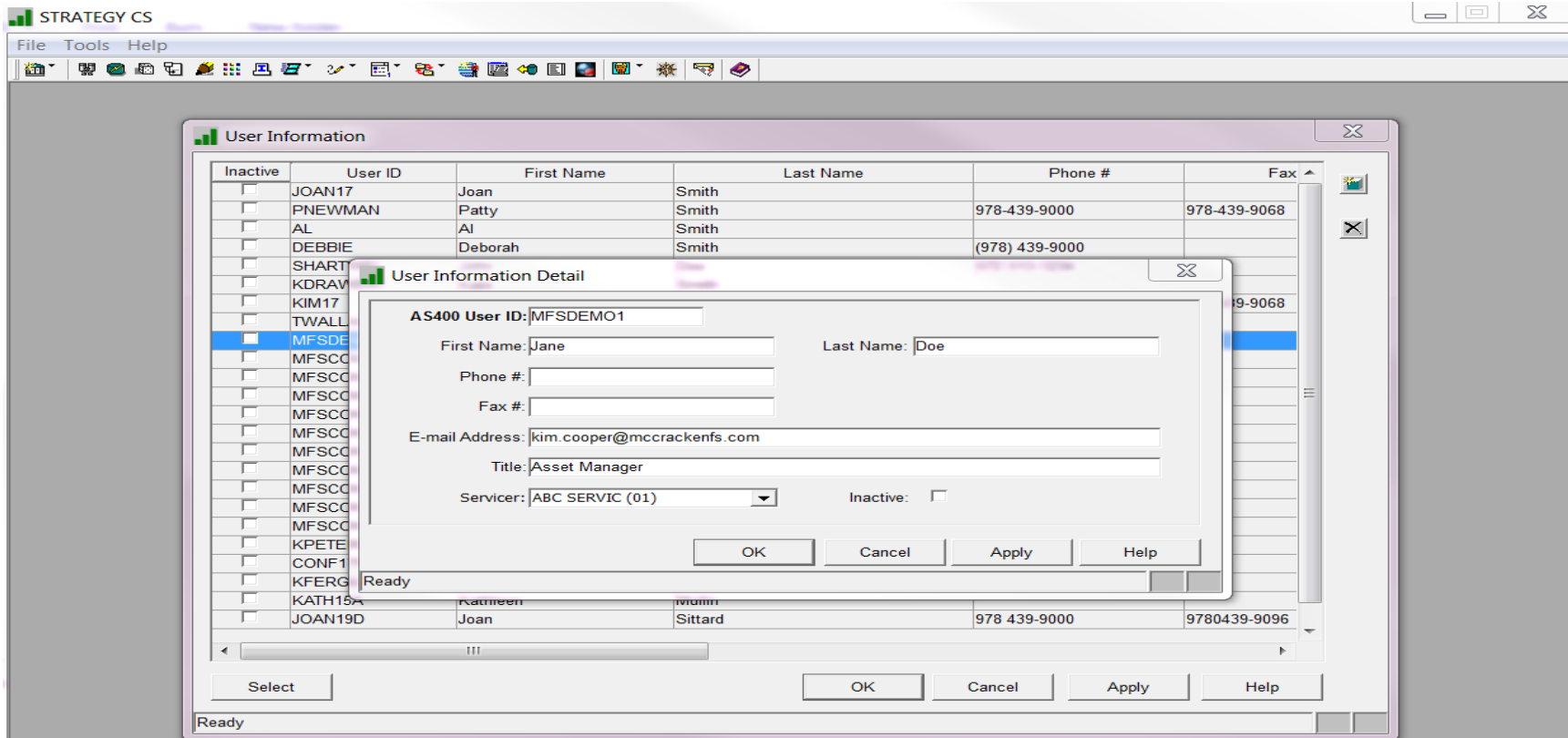
Formatted Document Annual Statement

The image shows a Windows-style dialog box titled "Formatted Document Information". It contains various settings for generating an annual statement. The settings are as follows:

Field	Value
Report Type	Annual Detail Statement
Report Code	15
Report Description	Detailed Annual Statement
Report Orientation	PORTRAIT
Report Method	E-Mail and Save
Save to Notes/History Y/N	NO (N)
Include Water/Sewer Y/N	
Preview Y/N	YES (Y)
Include User Info	
Include Note Type	
E-mail Subject	2023 Annual Statement
E-mail Document Template	P:\TestGroup\WriteTrack
Working Directory	P:\TestGroup\WriteTrack\
Report Logo	Y:\Writetrack\MFS.bmp

At the bottom of the dialog are four buttons: OK, Cancel, Apply, and Help. Below the dialog is a status bar that says "Ready".


User Information



Formatted Annual Statement Run

Period End Processing

- Lockout
- Job Stream Maintenance
- Copy Saved Files to Tape
- Day End Closing
- Month End Closing
- Quarter End Closing
- Year End Closing
- Annual Statements
- Automatic Day End Processing

Account# (blank for all): 

Report Type: Annual Detail Statement

Report Code: (15) Detailed Annual Statement

From Date: 01/01/2023 **To Date:** 12/31/2023

Report Orientation: Portrait

Preview: Yes

Include User Info:

Report Method: E-Mail and Save

E-Mail Address

E-Mail Subject: 2023 Annual Statement

E-Mail Body Document: P:\TestGroup\WriteTrack

Include Logo: Y:\Writetrack\MFS.bmp

Run

OK Cancel Apply Help

Ready

Q&A





Thank you for attending our webinar. Don't forget to:



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survey.**



**Share the
recording with
your colleagues.**



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monthly webinars.**



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you'd like to learn more.**



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