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| Sub-Committee: | | **General / Investor Reporting** | |
| Date/Time of Meeting: | | Wednesday, February 10, 2021 | |
| Committee Chair:  MAC Director: | | Denise Pappu and Biren Mahendran | |
| McCracken Representatives:  \*Notes Submitted by: | | \*Karla Ferguson, Karen Peterpaul, Shari Hartwell Cook, Kim Cooper, | |
| Attendees: | | | |
| Name | Company | Name | Company |
| Denise Pappu  Kim Cooper  Karen Peterpaul  Karla Ferguson  Joan Sittard  Shari Hartwell-Cook  Denice Dosh  Carla Hoffman  Chris Fielder  Haider Mohamed  Hope Rutter  Jason Kamienski  Jennifer Shelton  Dana Jo Martino  Donna Mastrangelo  Donna Reif  Kendra German | Wells Fargo  McCracken  McCracken  McCracken  McCracken  McCracken  Columbia Management  Key Bank  CBRE  Sterling National Bank  Virginia Housing  Berkadia  Trimont  Berkadia  Berkadia  Berkadia  Capital One | Jerry Anzalone  Kelly Molyneux  Lawrence Banton  Mabel Harris  Maxwell Ellerhorst  Melinda DiGirolamo  Michael Gerdy  Penny Edwards  Roxanne Haltmeyer  Shirley Wong  Teresa Austrian  Tracy Gilbertson  Tori Broussard  Amy Williams  Julia Weber  Scott Carpenter  Jonathan Barr | Apple Bank  Capital One  Wells Fargo  Wells Fargo  LoanSpace  Capital One  Berkadia  Key Bank  Wells Fargo  Wells Fargo  Capital One  Columbia Management  Midland States Bank  NCB  Berkadia  Sterling National Bank  PGIM |

Meeting Minutes:

Denise Pappu reviewed the PowerPoint from the last MAC Quarterly meeting.

Discussed the different committees and the scheduled meeting dates. Agendas for the meeting should be sent out a week prior to the meetings.

Examples of topics that will be covered in this subcommittee would be: security, name and address, account housekeeping, anything that doesn’t fall under any of the other subcommittees …

Reviewed List of Changes and Enhancements on the agenda:

* Job 16481-Account Housekeeping: related to Pipelyne files and possibly some of the N files for new loans; submitted by Berkadia; Joan is taking ownership of this job; Group Priority-Jason Kamienski will touch base with Rodney to understand the priority of this job.
* Job 20237-Account Housekeeping: submitted by Columbia; if you’re removing a collateral record all associated records should also be purged. Denise Dosh currently must delete the collateral record and then separately delete all of the associated records like financial, appraisals, rent rolls, leases… Also, need ability to identify orphaned records where the collateral has already been deleted. Would like to add purging collateral and all associated records to Account Housekeeping. Denise Pappu mentioned there should be a date associated with the purge so you can control which records are being purged.

Denise P and Denise D also mentioned they’d like to have same ability for name and addresses that are no longer tied to active loans. It was mentioned that their retention requirements dictate that any names/addresses that aren’t used in the last xx years must be removed from the system. i.e. Last used date was > 7 years.

Also, mentioned when they do loan number changes in Account Housekeeping PMAST2 and some UDF fields aren’t coming over. Therefore, there are orphaned records sitting out there.

Joan will take the lead on this. Group Priority is “2”.

* Job 19765-Bills: Denise P submitted; if there is more than 1 WriteTrack bill for the same receivable, when doing reprints only the last bill should reprint instead of all of them reprinting. Group Priority is “4”.
* Job 20649-Bills: submitted by Key; Penny or Carla mentioned it hadn’t occurred in a while so they’ll check into it. Group Priority is “4”.
* Job 21036-Investor Processing: Karla will write up what she believes needs to be done to discuss on the next call.

Karla provided status update on GinnieMae:

* Only one customer has sent information related to the ‘Requirements needing more information’ document that was first circulated at the 5/8/2019 subcommittee meeting. During the last meeting which was 1/8/2020, we had recommended that during your current processing and your next month’s processing, you take just a few extra minutes and outline the needed information for these requirements.

Refer to the ‘[GNMA BRD Requirements Needing More Information – Oct 16, 2019’](https://www.mccrackenfs.com/download/2986) and ‘[GNMA Test Cases’](https://www.mccrackenfs.com/download/3109) documents on the McCracken website under Support Center, McCracken Advisory Council, General / Investor Reporting Subcommittee. The detailed scenarios requested in this document are needed to move forward with building out detailed requirements and functionality for the GinnieMae Construction Pool Reporting.

* Ginnie Mae Enhancements – Karla Ferguson is testing the R20 GinnieMae changes which includes moving both WHFIT and RFS Reporting to Portal, includes ability to continue reporting MDF even after pool hits “1”, added new construction pool reporting indicator to address some of the RFS Reporting fields that are different if pool is construction pool, added new field for the 15-CH Rural Dev Case# and created an optional supplemental conversion that will copy existing value in the Investor Master>Investor’s Loan # field into this new field. Also, created a new mapping tool template that can be used to populate the Rural Dev Case# into the new field. There are also some additional GNMA jobs in R20 but these are the main ones.

Went back to reviewing the job list on the agenda:

* Job 21335-Investor Processing: Karen received scenarios from most of the requirements; need to tighten up requirements for bulk transfer. Karen will provide writeup of ones missing to discuss on next call. Denise P asked if Karen could check on when these jobs will be delivered, any in R20?
* Job 19758-Delinquent Reporting & Notices: submitted by Berkadia; Jason will research to get more information and assess if it’s still needed.

API-Fannie Mae reporting: Denise Ross asked if Denise Pappu would bring this up on the call. Asked the group and no one had anything to input. Need to follow up with Denise Ross on what type of information she was asking about.

Denise Pappu let attendees know that the MAC Directors are interested on feedback on the sessions and welcome any recommendations for making these meetings productive.

Follow-Up

Customers:

* Jason Kamienski from Berkadia will research Jobs 16841 & 19758 and will let us know the priority on 16841 and whether 19758 is still valid.
* Carla & Penny from Key Bank will check to see if they are still having the issue reported under Job 20649.

McCracken:

* Joan will verify she has everything she needs for Jobs 16841 and 20237.
* Karla will writeup information for Job 21036 for review.
* Karen will provide writeup of investor transfer scenarios still missing to discuss on next call. Also, provide update on delivery of these jobs and if any of them will be in R20.
* Kim will insert links to the ‘GNMA BRD Requirements Needing More Information – Oct 16, 2019’ and ‘GNMA Test Cases’ documents on the McCracken website into these meeting notes as well as the agenda for the next call.